

TENDER DOCUMENT

No: GCC/0003/2024

Gun & Country Club Islamabad hereby invites sealed tenders from suppliers / firms, on item rate basis, for the below heads and other items as per Annexures

GENERAL TERM & CONDITIONS

1. The firms should have a minimum of 3 years of experience in supply/Repairing/Installation of items being procured, and should have proper office in Islamabad, Rawalpindi, Lahore & Karachi.
2. Sealed tenders are required to reach the undersigned on or before **16th March, 2024** before close of business i.e. 5:00 p.m. along with a cross cheque/Pay Order of **Rs. 2,500/-** in favor of “Gun & Country Club Islamabad” (Non-refundable) as bid money.
3. All quotations should be submitted on proper letter head.
4. The rates quoted shall be considered valid for the period of 2 months. The firms will be bound to deliver the goods of the approved quality at Gun & Country Club Islamabad on agreed rates. No delivery charges will be paid.
5. All quotations should be addressed to :
Tender/Purchase Committee
Gun & Country Club Islamabad
Pakistan Sports Complex,
Islamabad. Pakistan
P.O.Box No. 3017
6. The bid should not have any over-writing or cutting. Bids with any of the aforementioned defects will not be considered.
7. Incomplete quotations, quotations not conforming to tender requirements or with vague replies will not be considered.
8. Firms should clearly state whether the quoted prices are **INCLUSIVE** or **EXCLUSIVE** of government taxes.
9. All the taxes levied must also be clearly stated.
10. Payments of the bills and invoices will be subject to the deduction of government taxes.
11. The selected firm should complete the delivery of items / services as per Gun & Country Club Islamabad schedule.
12. The sealed envelope must be super scribed with “**GCC/0003/2024**”.
13. Gun & Country Club reserves the right to extend the opening date of the bids, cancel the tender or accept /reject any or all bids, without assigning any reason.
14. The Tender/Purchase Committee may ask the bidders to provide samples of the quoted items.

ANNEXURE – I

1. SOLAR SYSTEM FOR ENTIRE CLUB 360KV (On Grid)

Feasibility Report & Complete Solution for Gun and Country Club Islamabad

S#	Description	QTY
1	PV Module - Tier 1 575W N-Type Bifacial	616
2	Inverter Huawei 100 KW	2
3	Inverter Huawei 50 KW	2
4	4G Dongle	Included
5	Data Logger	Included
6	Zero Export Device/ Power Sensor/ Janitiza	Included
7	Earthnet Switch & Cable	Included
8	PV Diesel Hybrid Controller (For two Genrators)	Included
9	Elevated Structure with Civil Pads	Included
10	DC Cable - 6 mm ² (PVC/PVC) Fast Cable	Included
11	AC Cable - 50mm - 3.0 core Fast Cable	Included
12	AC Cable - 95mm - 3.0 core Fast Cable	Included
13	AC Cable - 120mm - 3.0 core Fast Cable	Included
14	Lighting Atrestor With Seperate Bores on different locatins	Included
15	LV Panel 1 (2 X 200A, 2 X 100 Amp, 600 Amp MCCB-3P, AC SPD) with all accessories (Schnieder /ABB/ Chint)	Included
16	DC Earthing	Included
17	Electrical Work	Included
18	Net Metering Services upgradation with all expenses	Included
19	Trench work also included	Included
20	Real time monitoring services required 24/7	

Interested bidders must submit a sealed bid through registered post or TCS on address PO Box 3017, Pakistan Sports Complex, Islamabad not later than **16th March, 2024** to participate in the bid.



1. Enterprise Resources Program (ERP)

Feasibility Report & Complete Solution for Gun and Country Club Islamabad

1. Scope of Work

Part-1

1. Health Studio

- Automate Health Studio
- Customer attendance
- Auto billing
- Billing on the basis of per member and guest

2. Restaurant

- POS (Point of sale) system integrated with FBR
- Digitalize orders through TABs
- Order visible on screen in kitchen with update option
- Kitchen Inventory (Demand generation, used and remaining items)
- Menu list with subcategories
- Order Record Format
 - Customer detail
 - No of guest #
 - Charges
 - Payment Method (Credit card or monthly subscription)
- Back end
 - Enter and change in sale price
 - Product details (update, addition, delete)

3. Shooting Range

- Add item by scanning bar code
- Add option of charges according to ranges
- Tax segregation with imported or local item
- Shooting inventory

4. Tennis Courts

- Availability of Grounds
- Billing

5. HR Management

- The Automated HR Management through ERP
- Salary Report
- Headcount Report
- Attendance Report (Integrated with biometric)
- Employee
- Designation
- Payroll
- Recruitment
- Apply for leave
- Apply for loan/advance
- Timesheet

6. **Recovery**

- Defaulter list
- Regular recovery receipt.
- SMS alert to customers on booking, due instalments,
- Reminder on due instalment, overdue instalments, early
- Recovery promotions.
- Recovery letters to customers on due, overdue and early
- Payments discounts.
- SMS and letters reports.
- Recovery due and overdue report.
- Aging Reports/Forecasting Reports

7. **Broadcasting**

- Activity Base Reminders
- Members Broadcasting
- Employee Broadcasting
- Auto Notification alert for payments

8. **Inventory and Procurement (Store Keeping)**

- Complete Procurement system with store integrated and item tracking
 - Items List
 - Store
 - Requisition
 - Transfer Item
 - Reversal
 - Issue Item List
 - Requisition Receiving
 - Payment Order and Good Receiving Note
- Purchase Request
- PR Approval Management
- Purchase Order
- Blanket Order Management
- Quotation and Selection Analysis Process

- Contract Management
- Supplier / Vendor Database
- Asset Management
- Inventory
- Integration with finance
- Real Time Tracking
- Compliance
- Reporting and Analytics
- Supplier Collaboration

9. **Finance**

- General Ledger
- Cash and Bank
- Accounts Payable
- Accounts Receivable
- Fixed Asset
- Budget
- Tax Reports
- Salaries

10. **Reporting**

- Finance
- Receiving
- Payable
- Inventory
- HR
- Recovery
- Shooting
- Restaurant
- Health Studio

1. **Mobile Application**

- IOS & Android
- Integrated with Existing ERP
- Ledger access to Members
- Online Payment Option
- News & Updates
- Media Gallery

Part-2

2. **Complaint and Feedback Management System**

- Integrated with the mobile application

- User-friendly Interface
- Centralized Complaint Repository:
- Status Tracking
- Admin Panel for Complaint handling & Assigning
- Prioritization and Categorization:
- Customer Feedback Mechanism
- Notification to Members on App
- SMS Notification to Members and staff
- Reporting

Part 3

- Upgradation of website
- Redesign of website
- Redesign of interference
- Design of Complaint
- Members Accounts on website
- Payment of Members bill through website
- Request for Membership Form through website
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